

EVALUATION FOR COMPLETION BY MEDIATORS

For the case you just completed, please answer the following questions (explain your answers if needed in the space under each question):

- a. After you were assigned this case, were you promptly given adequate information by intake personnel on:
 - Nature of case and issues? yes no
 - Parties' & representatives' contact info? yes no
 - Any special needs or issues? yes no

Comments: _____

- b. Did you find intake personnel prompt and helpful regarding:
 - Arranging place/space for mediation? yes no
 - Providing forms, copying, and administrative help? yes no
 - Providing help/suggestions for travel and accommodations? yes no

Comments: _____

- c. Did you find that the parties adequately understood their ADR options and had at least a preliminary understanding of what ADR was about? yes no

Comments: _____

- d. Please provide any other comments and suggestions for improvement in the ADR program:

- e. Name and contact information.

THANK YOU!