



NPD 1371.5B
Effective Date: April 19, 1999
Expiration Date: April 19, 2016

COMPLIANCE IS MANDATORY

[Printable Format \(PDF\)](#)

Request Notification of Change (NASA Only)

Subject: Coordination and Authorization of Access by Foreign Nationals and Foreign Representatives to NASA (Revalidated 12/21/2010)

Responsible Office: Office of Protective Services

1. POLICY

It is NASA's policy to facilitate, authorize, and control all types of foreign visits and other access to NASA facilities by foreign nationals and foreign representatives other than foreign national members of the public information media.

- a. All types of foreign visit requests will be processed in a timely manner to enable NASA to fulfill its responsibilities for facilitating visits that support U.S. national interests and/or NASA's international program interests and operational requirements.
- b. At the same time, all foreign visit requests will be screened to determine whether the requests conform to Agency and national policies, including U.S. national security, nonproliferation and foreign policies, and U.S. export control regulations.
- c. Consistent with NASA procedural requirements, NASA Headquarters and each NASA Center is responsible for directly receiving, coordinating, and deciding all requests for visits by foreign nationals to its facilities, with the exception of requests for visits by foreign heads of state or government, ambassadors, heads of foreign government ministries or space agencies, and representatives of countries listed in the Designated Countries List, which can be obtained at <http://oiir.hq.nasa.gov/nasaecp>. All such requests shall be forwarded promptly to the NASA Office of International and Agency Relations for coordination and decision.
- d. Specific arrangements for visits to NASA facilities by distinguished individuals and delegations as referenced in 1.d. above are to be made by the Centers and Headquarters in consultation with the NASA Office of Protective Services (OPS).
- e. Each NASA Center responsible for implementing an agreed NASA international cooperative or reimbursable program or project may establish and maintain an accreditation list to facilitate repeat visits, as necessary, by foreign partner program or project personnel.
- f. NASA Headquarters and Centers are responsible for reviewing and authorizing requests by NASA contractors and grantees for access by their foreign national employees to that facility. Requests for access by foreign nationals who are current citizens of a country listed in the Designated Areas List will be coordinated promptly with the NASA OPS.

2. APPLICABILITY

This NPD is applicable to NASA Headquarters and NASA Centers, including Component Facilities and Technical and Service Support Centers. This language applies to JPL, a Federally Funded Research and Development Center (FFRDC), other contractors, grant recipients, or parties to agreements only to the extent specified or referenced in the appropriate contracts, grants, or agreements.

3. AUTHORITY

- a. 42 U.S.C. 2473(c) and 2455(a), Sections 203(c) and 304(a), respectively, of the National Aeronautics and Space Act of 1958, as amended.

b. 14 CFR Part 1203a, NASA Security Areas.

4. APPLICABLE DOCUMENTS

- a. NPD 1360.2, Initiation and Development of International Cooperation in Space and Aeronautics Programs.
b. NPD 2190.1, NASA Export Control Program.

5. RESPONSIBILITY

- a. The Assistant Administrator (AA) for the OPS has overall management responsibility for providing policy guidance and establishing and monitoring procedures for handling all types of foreign visits and other access by foreign nationals and foreign representatives to NASA.
- b. In consultation with the AA for the OPS, NASA Officials-in-Charge are responsible for determining the appropriateness of visits by foreign nationals or representatives to their offices.
- c. Center Directors are responsible for:
- (1) Implementing NASA procedural requirements for receiving, coordinating, reviewing, and approving/disapproving requests for visits from foreign nationals or representatives to their Centers.
 - (2) Designating a Center International Visits Coordinator to be the specific point of contact responsible for receiving, coordinating, reviewing, and approving/disapproving each request for visit or access.
 - (3) Promptly forwarding all requests for visits by foreign heads of state or government, ambassadors, heads of foreign government ministries and space agencies, and nationals or representatives of countries on the Designated Areas List to the OPS for coordination and decision.
 - (4) Collecting and compiling data on all foreign visits and access by foreign national employees of NASA contractors or grantees to their respective Center.

6. DELEGATION OF AUTHORITY

None.

7. MEASUREMENTS/VERIFICATION

NASA Headquarters and NASA Centers will collect and compile information on all requests for foreign national visits to its installation and all requests from NASA contractors for access by its foreign national employees. Such data will be reported at the end of each fiscal year to the OPS.

8. Cancellation

NPD 1371.5A, Coordination and Authorization of Access by Foreign Nationals and Foreign Representatives to NASA, dated April 19, 1999.

Revalidated

December 21, 2010

/s/ Daniel S. Goldin
Administrator

Attachment A: (Text)

None.

(URL for Graphic)

None.

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