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# NASA Procedural Requirements

**COMPLIANCE IS MANDATORY**

**NPR 1371.2A**

Effective Date: April  
07, 2003

Expiration Date: June  
30, 2011

[Printable Format \(PDF\)](#)

Request Notification of Change

(NASA Only)

**Subject: Procedural Requirements for Processing Requests for Access to NASA Installations or Facilities by Foreign Nationals or U.S. Citizens Who are Reps of Foreign Entities w/Change 1 (3/29/04)**

**Responsible Office: Office of Protective Services**

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## Preface

### P.1 Purpose

This NASA Procedural Requirements (NPR) provides requirements for the implementation of NASA Policy Directive (NPD) 1371.5, "Coordination and Authorization of Access by Foreign Nationals and U.S. Citizen Representatives of Foreign Entities to NASA." It provides requirements to NASA personnel who are specifically authorized to receive, coordinate, review, and approve certain types of visits and other access by foreign nationals or U.S. citizens who are representing foreign entities to NASA Installations and Facilities. It provides procedures for the timely and accurate processing of various types of foreign visits and other foreign national access requests, including requests that involve NASA being the sponsor for a foreign national who seeks to enter the United States on a J-1 exchange visitor visa. These procedures will help NASA to fulfill its responsibilities for facilitating visits and assignments that support U.S. national interests, as well as NASA's international program interests and operational requirements, while at the same time, screening such requests to determine whether they conform with Agency and national policies, including U.S. national security, nonproliferation and foreign policies, and export control laws and regulations. These procedures are also to be used to process requests by NASA contractors and grantees who seek access to a NASA Installation or Facility for their foreign national employees or visitors for the purpose of carrying out work under a NASA contract or grant. This NPR

also establishes criteria for collecting and reporting of data on foreign nationals and U.S. citizen representatives of foreign entities (including foreign national visitors and foreign national contractor or grantee employees) who are authorized or denied access to each NASA Installation.

## **P.2 Applicability**

This NPR is applicable to NASA Headquarters and NASA Centers, including Component Facilities.

## **P.3 Authority**

NPD 1371.5, Coordination and Authorization of Access by Foreign Nationals and U.S. Citizen Representatives of Foreign Entities to NASA.

## **P.4 References**

- a. NPD 1360.2, Initiation and Development of International Cooperation in Space and Aeronautics Programs
- b. NPD 2190.1, NASA Export Control Program
- c. NPR 2190.1, NASA Export Control Program
- d. NPR 1600.1, NASA Security Program Procedural Requirements
- e. NPR 2810.1, "Security of Information Technology"
- f. 14 CFR Part 1213
- g. 15 CFR Parts 744, 746
- h. 22 CFR Part 62
- i. 22 CFR Sections 120.16, 126.1
- j. 31 CFR Part 500

## **P.5 Cancellation**

NPR 1371.2, dated April 19, 1999.

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**/S/**

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