NASA Procedural Requirements

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Request Notification of Change (NASA Only)

Subject: NASA Awards and Recognition Program

Responsible Office: Office of Human Capital Management

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Appendix A. Special NASA Awards Programs

Award Program	Purpose	Applicability	Responsibilities	Administered	Form Of Recognition
NASA Financial Management Award	Recognizes innovative and effective financial management techniques, procedures, and policies that aid in the improvement of Government-wide financial management functions.	All NASA Centers, with the exception of HQ Office of the Chief Financial Officer employees.	Office of the Chief Financial Officer	Annual Call Letter	Monetary award
NASA Procurement Award Program	Recognizes outstanding procurement in ten categories?specific performance of individuals and Centers.	All NASA Centers	Office of Procurement	Annual Call Letter	Plaque or certificate
Acquisition Improvement Awards	Rewards NASA individuals and groups for creating and implementing improved results on individual contracts, or innovative changes in contracting processes that save resources	All NASA Centers	Office of Procurement	NPD 3451.5	Monetary or certificate

	and enhance mission attainment.				
NASA Small Business Advocates Awards	Recognizes four categories of outstanding contributions to NASA's achievements in small business programs (one award in each category).	All NASA Centers	Office of Small Business Programs	Annual Call Letter	Trophy and/or Certificate accompanied by a cash award
Space Flight Awareness (SFA) Employee Motivation and Recognition Program - SFA Honoree - SFA Team - SFA Silver Snoopy - SFA Flight Safety - SFA Leadership - SFA Supplier	Recognizes exemplary performance and significant achievements leading to safe, cost-effective program modifications that increase reliability, efficiency, and performance to ensure mission success and human safety.	All NASA Centers, supporting Government agencies, private industry, and international organizations supporting human spaceflight programs	Space Operations Mission Directorate	Call Letter (details are contained in SFA brochure and are available from SFA Program Manager)	Various awards and motivational materials
Military Awards and Decorations to Military Personnel Assigned to NASA	Recognizes individual military personnel, on detail to NASA, based on a heroic, meritorious, or extraordinary act, achievement, or service.	All NASA Centers	Office of External Relations, in coordination with the Department of Defense	NPD 3280.8	Military awards and decorations
Quality and Safety Achievement Recognition Award	Recognizes Government and contractor employees at NASA who have displayed or exhibited exemplary performance in contributing to quality products and services in	All NASA Centers	Office of Safety and Mission Assurance	Annual Call Letter	Award Plaque Cash Award

	safety and mission assurance-related activities.				
George M. Low Award NASA's Quality and Excellence Award	Recognizes NASA's prime and subcontractors for outstanding performance in the categories of large and small business, product, and service organizations.	All NASA Mission Directorates and Centers nominate select contractors to be evaluated for the Award	Office of Safety and Mission Assurance	Annual Call Letter	Trophy
External Awards Program	Recognizes the exemplary accomplishments of NASA employees by participating in recognition programs sponsored by organizations external to NASA.	All NASA Centers	Office of Human Capital Management	Solicitations from external organizations issued through quarterly call e-mails from NSSC	Varies by sponsoring organizations
Congressional Space Medal of Honor	Authorizes the President to recognize, in the name of Congress, an astronaut who, in the performance of his/her duties, has distinguished himself/herself by exceptionally meritorious efforts and contributions to the welfare of the Nation and humanity.	Astronauts	Office of Human Capital Management	As occasion deems appropriate.	Congressional Space Medal of Honor
Blue Marble Award	Recognizes individuals and groups in three categories: - NASA Environmental Quality Award for programs, projects, or processes such as Greening the Government initiatives,	All NASA Centers	Office of Institutions and Management, Environmental Management Division	Biannual Call Letter	Blue Marble Trophy

	environmental, management, sustainability, cultural resources, remediation, or environmental education. - The NASA Excellence in Energy and Water Management Award recognizes initiatives in energy efficiency, water conservation, or renewable energy use. - NASA's Director's Environmental & Energy Award recognizes exceptional leadership or professionalism in implementing NASA's mission and vision while understanding and protecting the home planet.				
Awards for Scientific and Technical Contributions- Inventor of the Year - Software of the Year - Board Awards	Provides monetary recognition for scientific and technical inventions and contributions to NASA that have significant value in the conduct of aeronautical and space activities (applies whether or not patentable).	All NASA Centers	NASA Inventions and Contributions Board	14 CFR 1240.1	Cash

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