NASA Procedural Requirements

NPR 9311.1
Effective Date: September 30, 2008
Expiration Date: July 30, 2016

COMPLIANCE IS MANDATORY

Printable Format (PDF)

Request Notification of Change (NASA Only)

Subject: External Reports - Budget

Responsible Office: Office of the Chief Financial Officer

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Chapter 11. Budget Year Appropriations Requests In Thousands Of Dollars, Schedule T

11.1 Overview

11.1.1 This report provides, in thousands of dollars, the net amount of budget year budgetary resources contained in the appropriations for the Agency, including new budget authority and transfers, which are reported on a pre-transfer basis.

11.2 Roles and Responsibilities

11.2.1 CAMs and Center CFOs. Shall respond to data calls by providing the information in the manner and time frame specified in the call.

11.2.2 Director, Budget Division, OCFO. Shall prepare and submit the report as required by OMB Circular No. A-11.

11.3 Report Requirements

11.3.1 Major Components.

11.3.1.1 Schedule T includes discretionary appropriations and limitations on expenses, appropriated entitlements, and best estimates for indefinite appropriations. It excludes spending authority from offsetting collections, advance appropriations, amounts applied to repay debt, and amounts applied to liquidate contract authority or deficiencies.

11.3.1.2 OMB Circular No. A-11, Section 86, provides details on how to prepare this schedule through the MAX system.

11.3.2 To Whom the Data Is Submitted. The report is submitted to OMB through MAX, the computer system used to collect and process most of the information required for preparing the budget. MAX collects the budget data using a series of schedules, or sets of data.

11.3.3 When the Data Is Due. Schedule T is submitted during the annual budget formulation process, and OMB sets the specific due dates for MAX reports in the budget guidance.

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