National Aeronautics and Space Administration

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Reply to Attn of: **Architecture and Infrastructure Division**

TO: Distribution

FROM: Chief Information Officer
Assistant Administrator for Procurement

SUBJECT: NASA Interim Directive: Information Technology Security and Efficiency Requirements

REF: Associate Administrator's Memo Dated 7/9/07, Mission Focus Review Decision Memo for Phase I Recommendations 7, 100, and 137

The purpose of this NASA Interim Directive (NID) is to issue an interim policy related to Mission Focus Review (MFR) recommendations MFR 7 and MFR 137, which the Office of the CIO (OCIO) and the Office of Procurement (OP) were directed to implement. The MFR requirements are:

- **MFR 7**: Consolidate the purchase and support of all cell phones, PDAs, pagers, and cellular internet services to the greatest extent possible.
- **MFR 137**: Mandate the use of the Outsourcing Desktop Initiative for NASA (ODIN) by provisioning and supporting all appropriate desktops, laptops, workstations, and associated hardware and software through the Agency using the ODIN contracts.

The CIOs of NASA Centers have been tasked to develop and manage a transition plan to implement the MFRs at their own Center. Plans will be forwarded to HQ for approval by the OCIO and the OP. The OP, through the Center Procurement Offices, will ensure that new solicitations and contracts, as well as existing contracts, support the transition plans. Unless a waiver is granted, hardware, software, and services covered by these MFRs and required in performance of contracts, will be government-furnished to affected contractors.

While these MFRs apply to both civil service and contractor personnel, they are implemented somewhat differently; likewise, there is some flexibility in how the MFRs are to be implemented at the Centers. The guidance for implementation of these requirements is being mandated at http://insidenasa.nasa.gov/ocio/mfr/home/index.html. This site includes detailed scope, transition plan guidance, definitions, schedules, forms, points of contact, and Frequently Asked Questions. If you have further questions or concerns please contact Mike Hecker at mike.hecker-1@nasa.gov, (202) 358-1540 in the Office of the CIO, or Ken Stepka at ken.stepka@nasa.gov, (202) 358-0492 in the Office of the Procurement.

for Jonathan Q. Pettus
Chief Information Officer

William P. McNally
Assistant Administrator for Procurement

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