



National Aeronautics and Space Administration  
Headquarters  
Washington, DC 20546-0001

May 25, 2015

Reply; to Attn of:

Office of the Chief Financial Officer

TO: Deputy Assistant Administrator for Mission Support Directorate

FROM: Director, OCFO Policy Division

SUBJECT: Request for Requirement Waiver for NID 9700.2, Appendix A, NASA Travel Regulations Supplement, and NID 9700.103 Supplemental Premium Travel Procedural Requirements.

The Office of the Chief Financial Officer (OCFO), requests a requirement waiver for the NID 9700.2, Appendix A, NASA Travel Regulations Supplement and NID 9700.103 Supplemental Premium Travel Procedural Requirements. We are working to convert NIDs 9700.2 and 9700.103 to final policy guidance.

Re NID 9700.2, we are completely restructuring this 9700 guidance into a suite of NPRs. Three have been drafted and we are scheduled to meet for a week with the Center SME's next month with the sole purpose of revising the remaining content in preparation for OCFO management review, union review and ultimately Agency vetting in NODIS. We will be ready for NODIS review in the 3rd quarter of FY 2017.

Re NID 9700.103, we are working with the Office of Diversity and Equal Opportunity as a portion of this NID will be incorporated into their policy guidance and a portion will reside in our travel NPR, once finalized. We anticipate this will be a part of our revision exercise described re 9700.2 and we will be ready for NODIS review in the 3rd quarter of FY 2017.

Thank you for your consideration of this request. Please contact Shelley Meredith at (202) 358-1028 if you have any questions.



Kevin Buford  
Director Policy Division