Office of the Chief Information Officer

TO: Deputy Associate Administrator for Mission Support Directorate
FROM: Chief Information Officer
SUBJECT: Waiver Request for One-Year Extension of NASA Interim Directive (NID) 1417.102, NASA Paperwork Reduction Act (PRA) Compliance Program

The Office of the Chief Information Officer (OCIO) requests a waiver to extend the expiration date for NID 1417.102, Paperwork Reduction Act (PRA) Compliance Program, to July 2017, in order to ensure that policy remains effective until it is incorporated into a new NASA Policy Directive (NPD). The NPD is targeted to begin the official review in November 2016 with expected publication by February 2017.

Requirement:

NASA Procedural Requirements (NPR) 1400.1, NASA Directives and Charters Procedural Requirements, specifies that NIDs be issued for short-term immediate use. Specifically, paragraph 3.4.2.3 states, “NIDs expire upon the effective date of the permanent directive or 12 months after the effective date of the interim directive, whichever is earlier.”

Justification:

1) Enable Centers to complete the designation of Center PRA Compliance Coordinators. Center CIOs are currently in the process of completing this requirement.
2) Establish training for Center PRA Compliance Coordinators to help implement the requirements of NID 1417.102 and the replacement NPD through the formal NASA Online Directives Information System (NODIS) process.

We appreciate your organization’s support as we work to improve PRA compliance throughout NASA. If you have any questions, please contact Ms. Frances Teel, frances.c.teel@nasa.gov.

Renee P. Wynn

Approve: Daniel J. Tenney