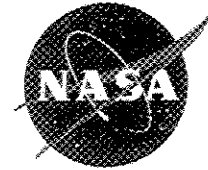


National Aeronautics and Space Administration

Headquarters

Washington, DC 20546-0001

January 11, 2010



NRW 9312-15

NM 9312-74

Reply to Attn of: Office of the Chief Financial Officer

TO: Assistant Administrator for Internal Controls and Management Systems

FROM: Deputy Chief Financial Officer

SUBJECT: Request for a Requirements Waiver for NASA Interim Directive (NID) 9312.2, "Requirements Relating to Conference Attendance, Obligations, and Expenditures."

The Office of the Chief Financial Officer (OCFO) is requesting a formal waiver from the requirement of NPR 1400.1D, Section 3.5.2.3, which states that an NID expires 12 months after its effective date. The above NID was properly executed in 2009 and is set to expire. The recently enacted Fiscal Year (FY) 2009 Appropriations Act omits the requirements of the FY 2008 Appropriations and Authorization Acts which necessitated the NID. NASA's Office of Legislative and Intergovernmental Affairs, OCFO, and Office of General Counsel are considering the extent to which the requirements may need to continue nonetheless, and feel it also prudent to wait until we can be satisfied the FY 2010 Authorization Act, which is expected to be circulated within a month, does not carry forward any similar requirements. Rather than put in place an interim NID subject to change in a month, or allow the current policy to lapse, the best course at this time would be to extend the effective date of NID 9312.2 until June 12, 2010.

Thank you for your consideration of this request. If you have any questions concerning this memorandum, please contact Terese Ohnsorg by e-mail at [terese.k.ohnsorg@nasa.gov](mailto:terese.k.ohnsorg@nasa.gov) or by phone at 202-358-2537.

A handwritten signature in cursive script that reads "Terry Bowie".  
Terry Bowie