

**National Aeronautics and Space Administration (NASA)
Supply Chain Resiliency Board (SCRB)
Charter**

1. PURPOSE

- 1.1. This charter establishes the National Aeronautics and Space Administration (NASA) Supply Chain Resiliency Board (SCRB), and sets forth its applicability and scope, the authority for its establishment, and its governing council affiliation, functions, membership, meetings, duration, assessment, and records.
- 1.2. NASA mission performance relies upon transnational supply chains and the United States (U.S.) industrial base which are subject to a dynamic array of technical, business, economic, security, and climate risks that threaten the provisioning of products and services required for mission success. A primary focus of the SCRB is to recommend courses of action and sustainable solutions to surmount this challenge at enterprise and operational levels.
- 1.3. The SCRB supports the Acquisition Strategy Council (ASC) and the Chief Acquisition Officer (CAO) in advancing NASA strategy, policy, processes, capabilities, and organizational culture for (1) the proactive assessment and management of supply chain and industrial base risks and opportunities to assure resilient NASA mission performance, and (2) the fulfillment of applicable U.S. Government policy and statutory requirements.

2. APPLICABILITY/SCOPE

- 2.1. The functions and operations of the SCRB are applicable to mission programs and projects and related operations undertaken and managed by NASA Headquarters and NASA Centers including Component Facilities and the Jet Propulsion Laboratory (JPL) (NASA's Federally Funded Research and Development Center).

3. AUTHORITY

- 3.1. National Aeronautics and Space Act, as amended, 51 U.S.C. §20113
- 3.2. NASA Policy Directive (NPD) 1000.0C, NASA Governance and Strategic Management Handbook
- 3.3. NPD 1000.3E, The NASA Organization, Chapter 3, Section 3.3 (ASC Charter).

4. GOVERNING COUNCIL AFFILIATION

- 4.1. The SCRB reports to the ASC.

5. FUNCTIONS

5.1. The functions of the SCRB in fulfillment of its purpose are as follows:

- 5.1.1. Assess, formulate, and recommend courses of action and solutions for review and decision-making by member organizations, the ASC, the ASC Chair, and/or the CAO.
- 5.1.2. Assess, submit, and report on risks and associated recommendations and mitigations as part of the NASA Enterprise Risk Management process.
- 5.1.3. Maintain and foster communication, information sharing, and collaborations among the SCRB members, member organizations and their related programs, functions, activities, and with other organizations internal and external to NASA as may be identified by the SCRB Chair.
- 5.1.4. Support NASA-level coordination, review and decision-making pertaining to NASA strategy, policy, initiatives, and actions, including matters involving legislation, public laws, executive orders, and strategic stakeholders.
- 5.1.5. Produce and maintain an action plan and provides status information and briefings as determined by the SCRB Chair and the ASC Chair.
- 5.1.6. Make decisions on board recommendations, actions, and activities per procedures below.

6. MEMBERSHIP

- 6.1. The SCRB Chair is the Associate Administrator for Space Security Interests (Office of the Administrator, NASA Headquarters) or as designated by the ASC Chair.
- 6.2. SCRB membership consists of senior level representatives of the member organizations and their subordinate programs, functions, boards, and working groups pertaining to the purpose of the SCRB (see Appendix A to the SCRB charter which is maintained separately). The member organizations are as follows:
 - 6.2.1. Office of the Administrator.
 - 6.2.2. Office of Technology, Policy, and Strategy.
 - 6.2.3. Office of International and Interagency Relations.
 - 6.2.4. Office of the Chief Engineer.
 - 6.2.5. Office of Procurement.
 - 6.2.6. Office of the Chief Financial Officer.

- 6.2.7. Office of the Chief Information Officer.
 - 6.2.8. Office of Safety and Mission Assurance.
 - 6.2.9. Office of the General Counsel.
 - 6.2.10. Aeronautics Research Mission Directorate.
 - 6.2.11. Exploration Systems Development Mission Directorate.
 - 6.2.12. Science Mission Directorate.
 - 6.2.13. Space Operations Mission Directorate.
 - 6.2.14. Space Technology Mission Directorate.
 - 6.2.15. Mission Support Directorate.
 - 6.2.16. Other NASA organizations and/or subject matter experts on a permanent or ad hoc basis as determined by the SCRB Chair in consultation with the ASC Chair as warranted.
 - 6.2.17. The SCRB Executive.
- 6.3. Each member organization designates one or more individuals as authorized, dedicated representatives of that organization and its relevant subordinate programs, functions, boards, and working groups to participate as SCRB members.
- 6.4. SCRB members provide authoritative expertise and engage, as appropriate, the capabilities of their respective organizations and related programs, functions, and working groups in fulfilling the purpose and functions of the SCRB.

7. MEETINGS

- 7.1. Regular meetings of the SCRB are typically held every two months and no less than once per calendar quarter; ad hoc, special topic, and sub-team meetings are held as warranted and determined by the SCRB Chair.
- 7.2. Entities external to NASA, including but not limited to the JPL, may be invited to attend specific meetings to provide information, but shall not serve as representatives or be involved in formulation of recommendations.
- 7.3. The SCRB Chair leads and directs meetings. The Chair makes decisions on an inclusive, consensus basis. In the absence of consensus on a given matter, the SCRB Chair decides on behalf of the board while providing the opportunity for dissenting views to be discussed, documented, and provided for consideration at the appropriate leadership level.
- 7.4. The SCRB Chair, as necessary, assigns actions to the SCRB membership and forms sub-teams of individuals from the SCRB membership and involving other individuals as warranted.
- 7.5. The Office of Safety and Mission Assurance appoints an SCRB Executive, with the concurrence of the SRB Chair, to facilitate and manage the planning and

execution of SCRB Meetings, maintain SCRB documentation, and manage SCRB records. The SCRB Executive supports the operation of the board as directed by the SCRB Chair, including the formulation of meeting agendas and meeting notes, the coordination of SCRB actions, and record-keeping.

- 7.6. The SCRB Executive will ensure that Controlled Unclassified Information (CUI) is managed in accordance with NASA policy as necessary for the fulfillment of the SCRB purpose and functions, including but not limited to proprietary, procurement, source selection, or law enforcement investigation categories. The SCRB Executive will ensure that relevant information is also controlled relative to International Traffic in Arms Regulations (ITAR) and Export Administration Regulations (EAR).

8. DURATION

- 8.1. The SCRB operates indefinitely or until revised or terminated by the ASC Chair.

9. ASSESSMENT

- 9.1. The SCRB provides an annual assessment of the functioning of the board relative to its charter to the ASC Chair and the CAO via the ASC Executive. The annual assessment is delivered by the anniversary of the SCRB charter's approval or by a date determined by the SCRB Chair, the ASC Chair, and the CAO.

10. RECORDS

- 10.1. Records pertaining to the operation of the SCRB are maintained by the SCRB Executive, including the approved SCRB charter, upkeep of Appendix A to the SCRB charter, SCRB meeting agendas and notes, the maintained SCRB action plan, the annual assessment, and associated reports and briefings that may be produced by the SCRB.