

## **NASA INVENTIONS AND CONTRIBUTIONS BOARD**

### **1. PURPOSE**

This document establishes the charter for the Inventions and Contributions Board (ICB), setting forth its functions, membership, meetings, duration, assessments, and records responsibilities.

### **2. APPLICABILITY/SCOPE**

This charter applies to NASA Headquarters and NASA Centers, including Component Facilities. Scope is limited to the extent required to implement the specific functions enumerated in Section 5.

### **3. AUTHORITY**

National Aeronautics and Space Act, as amended, 51 U.S.C. §§ 20135 and 20136  
14 C.F.R. §§ 1209, Subpart 4 and 1245, Subpart 1  
NPD 1000.0, NASA Governance and Strategic Management Handbook  
NPD 1000.3, The NASA Organization, Chapter 2

### **4. GOVERNING COUNCIL AFFILIATION**

N/A, chartered under line authority of the Administrator

### **5. FUNCTIONS**

#### **A. Waiver**

Under the authority of 51 U.S.C. 20135 and pursuant to 14 C.F.R., Part 1245, Subpart 1, the ICB will receive and evaluate petitions for waiver of rights of the United States to inventions, accord each interested party an opportunity for a hearing, and transmit to the Administrator its findings of fact regarding petitions and its recommendations for actions to be taken with respect thereto.

#### **B. Monetary Awards**

Under the authority of 51 U.S.C. 20136 and pursuant to 14 C.F.R., part 1240, the ICB will receive and evaluate each application for award for any scientific or technical contribution to the Administration which is determined to have significant value in the conduct of aeronautical and space activities, will accord each an opportunity for a hearing upon such application, and will then transmit to the Administrator its recommendation as to the amount of the monetary award and the terms of the award, if any, to be made for such contribution.

### **6. MEMBERSHIP**

Under the authority of 51 U.S.C. 20136 and pursuant to 14 C.F.R., Part 1209, Subpart 4, the ICB shall consist of a full-time Chairperson and at least six members appointed from within NASA. The NASA Chief Technologist in the Office of Technology, Policy, and Strategy chairs the ICB.

Under the authority of 51 U.S.C. 20136 and pursuant to 14 C.F.R., Part 1209, Subpart 4, a staff is established to assist the ICB in discharging its functions and responsibilities. A full-time Director as a nonvoting member of the ICB will direct the activities of the staff and will report to the Chairperson of the ICB.

Contractor employees, including representatives from the Jet Propulsion Laboratory (JPL), may be invited, as determined necessary and appropriate by the ICB Chairperson, to present or contribute relevant topical information, subject to any limitations or protocols that apply to such involvement by those entities. Such contractor employees who are not members shall not otherwise participate in ICB deliberations or decision making. When JPL representatives are invited, the Chairperson will comply with NPI 1000.99.

#### 7. MEETINGS

The ICB meets as necessary to consider petitions for waiver and for evaluation of nominations for monetary awards.

#### 8. DURATION

The ICB will remain in existence indefinitely.

#### 9. ASSESSMENT

The ICB will provide an annual listing of recommendations to the Administrator.

#### 10. RECORDS

The NASA Chief Technologist, the Chairperson of the ICB, is responsible for the maintenance of this charter and all records associated with the ICB.