

EXECUTIVE RESOURCES BOARD

1. PURPOSE

This Charter establishes the NASA Executive Resources Board (ERB) and sets forth its functions and membership.

The ERB is established to provide advice, counsel, and recommendations for consideration by the Administrator relating to the management of executive human resources in NASA, including executive personnel policy, planning, utilization, and development.

2. APPLICABILITY/SCOPE

This charter applies to NASA Headquarters, except the Office of the Inspector General, and all NASA Centers, including Component Facilities and the NASA Shared Services Center.

3. AUTHORITY

5 U.S.C. 3393(b) and 5 CFR 412.104(d).

4. FUNCTIONS

1. Advises the Administrator on Senior Executive Service (SES) personnel management policy, executive utilization, and executive development.

2. Conducts, through ad hoc Executive Resources Panels, the NASA SES merit staffing process for career entry into the SES.

3. Selects participants for the NASA SES Candidate Development Program and approves the development plan for each participant.

5. MEMBERSHIP

1. The membership of the ERB includes the following:

a. Assistant Administrator for Human Capital Management, Chair.

b. Assistant Administrator for Diversity and Equal Opportunity.

c. General Counsel.

d. Four additional members from NASA Centers and Headquarters appointed by the Associate Administrator to serve three-year terms.

2. The Associate Administrator may change the membership or designate temporary members at any time. Such changes will become effective immediately and be reflected in subsequent revisions to the charter.

6. MEETINGS

Meetings are held at the call of the Chair.

7. DURATION

Permanent.

8. RECORDS

The Office of Human Capital Management, Workforce Management and Development Division, is responsible for the maintenance of this charter and all other records associated with the ERB.