

National Aeronautics and Space Administration

Office of the Administrator
Mary W. Jackson NASA Headquarters
Washington, DC 20546-0001



NPI 7120.96

October 17, 2023

TO: Associate Administrator, Science Mission Directorate

FROM: Associate Administrator

SUBJECT: Delegation of Authority for Joint NOAA and NASA Mission Acquisition Strategy and Program Management

This memo clarifies and expands upon the prior Associate Administrator memo of June 26, 2018, which was limited in scope to programmatic decision authority.

Joint National Oceanic and Atmospheric Administration (NOAA) - National Aeronautics and Space Administration (NASA) missions fall under the governance structure, appropriation authority, and programmatic decision authority of NOAA. NASA is responsible for the development (formulation and implementation) of the missions and serves in a supplier role to NOAA.

(1) Delegation of Authority for Joint NOAA and NASA Agency Program Management Council Decision Memoranda and NOAA and NASA Agency-level Documents. The 2018 memo delegating this authority is reaffirmed and incorporated in its entirety into this NASA Policy Instruction (see enclosure). Signature authority of the Associate Administrator is reserved for when decisions are raised from the NOAA to the Department of Commerce level, unless otherwise delegated on a case-by-case basis.

(2) Convening Authority for Acquisition Strategy Meetings. Convening Authority for Acquisition Strategy Meetings is delegated to the Science Mission Directorate (SMD) Associate Administrator. As a supplier to NOAA, rather than programmatic authority, acquisition risks to NASA are likely to be institutional, e.g., overall capacity issues with performing NASA Centers. SMD is the correct Convening Authority to assess, manage, and/or accept such risks.

- When SMD chooses to convene an Acquisition Strategy Meeting, it will be a joint meeting with NOAA National Environmental Satellite, Data, and Information Service (NESDIS) resulting in a recommendation for approval by NOAA.
- SMD should submit relevant Joint Agency Satellite Division (JASD) missions in pre-formulation to annual Agency acquisition forecasts for purposes of awareness and procurement planning.
- For exceptionally large commitments, the Associate Administrator may, upon consultation with the Associate Administrator for Science Mission Directorate,

request an antecedent Decision Framing Meeting at the Acquisition Strategy Council to discuss capacity impacts or other issues.

- SMD will follow requirements in NASA Advisory Implementing Instruction (NAII) 1000.2, Acquisition Strategy Meeting Guide, for all delegated Acquisition Strategy Meeting decisions.

Thank you for your cooperation in this matter.



Robert D. Cabana

Enclosure

cc:

OA/Ms. Melroy

SMD/Mr. Gagosian

SMD/Ms. Connelly

SMD/Dr. Peters

GSFC/Ms. Lystrup

GSFC/Ms. C. Simmons

GSFC/Ms. K. Richardson

CPMO/Mr. Mitchell

OP/Ms. Jackson

OCFO/Ms. Schaus

OGC/Ms. Lan

OIIR/Ms. Feldstein

NOAA/Dr. R. Spinard

NOAA/Dr. M. Morgan

NOAA/B. Friedman

NOAA/Dr. S. Volz

NOAA/J. Donnellon

NOAA/I. Parker

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Space Administration

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JUN 26 2018

Reply to Attn of: SMD/Joint Agency Satellite Division

TO: Associate Administrator, Science Mission Directorate

FROM: Associate Administrator

SUBJECT: Delegation of Authority for Joint NOAA and NASA Agency Program
Management Council Decision Memoranda and NOAA and NASA Agency-level
Documents

Effective immediately, I am delegating signature authority for all Joint NOAA and NASA Agency Program Management Council Decision Memoranda and NOAA and NASA Agency-level Documents to the Science Mission Directorate Associate Administrator or Deputy Associate Administrator. Should decisions be raised to the Department of Commerce level, I will still be the signatory, unless otherwise delegated on a case-by-case basis.

Thank you for your cooperation in this matter.

Stephen G. Jurczyk

cc:

Director (Acting), Joint Agency Satellite Division, SMD/John Lee
Deputy Associate Administrator, SMD/Dennis J. Andrucyk
Deputy Associate Administrator for Programs, SMD/Sandra Connelly
Deputy Associate Administrator/Melanie Saunders
Director, GSFC/Christopher J. Scolese
Deputy Director, GSFC/George W. Morrow
Deputy, Flight Projects, GSFC/David F. Mitchell

National Oceanic and Atmospheric Administration
DOC/NOAA/RDML Timothy Gallaudet, Ph.D., USN Ret.
DOC/NOAA/Dr. Neil Jacobs
DOC/NOAA/Benjamin Friedman
DOC/NOAA/NESDIS/Stephen M. Volz
DOC/NOAA/NESDIS/Mark S. Paese
DOC/NOAA/NESDIS/Ajay N. Mehta