



National
Aeronautics and
Space
Administration

Property Pass Request and Removal Permit

Removal of NASA property listed below is requested for the period shown:

DESCRIPTION	EQUIPMENT CONTROL NUMBER

REASON WHY OFFICIAL USE CANNOT BE ACCOMPLISHED ON-SITE DURING
NORMAL BUSINESS HOURS

PROPERTY WILL BE USED AT

DATE OF REQUEST	TIME REQUIRED (<i>Normally NTE 30 days</i>)	
	BEGINNING	COMPLETED BY

I ASSUME COMPLETE RESPONSIBILITY FOR THE PROPERTY LISTED ABOVE AND CERTIFY THAT IT SHALL BE USED ONLY IN THE CONDUCT OF OFFICIAL NASA BUSINESS.

SIGNATURE OF BORROWER		DATE
CODE	ROOM	PHONE

This permit authorizes the above individual to remove the property described from NASA buildings/installations. FOR OFFICIAL USE ONLY. Removal of this property will not adversely affect the performance of official duties in the division by the requesting employee or any other division employee. The property being removed is not excess property.

APPROVAL OF DIVISION CHIEF (<i>Signature</i>)	DATE APPROVED
SIGNATURE OF CUSTODIAN	DATE

RECEIPT FOR RETURN OF PROPERTY

SIGNATURE OF CUSTODIAN	DATE OF RETURN
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