

APPENDIX L

Transactions Requiring Supplemental Local Procedures

The equipment transactions listed below require supplemental instructions for the specific procedures to be followed at each NASA Center. Questions concerning these procedures and guidelines should be addressed to the Supply and Equipment Management Officer.

- o Local Data not required NASA-wide.
- o Documentation of borrows.
- o Formal loan agreements.
- o Equipment loan pools.
- o Documentation and approval to store equipment.
- o Documentation and approval to Excess equipment.
- o Repair of equipment.
- o Approval to transfer equipment to another NASA Center.
- o Approval to transfer equipment to another Government agency.
- o Documentation and approval to modify, cannibalize, or fabricate equipment.
- o Acquisition of equipment, including required approvals.
- o Documentation of Found-on-Station equipment.